



§1

- The two-level underground car park, hereinafter referred to as the Car Park, constitutes an integral part of the ICE ICE Congress Centre, ul. Marii Konopnickiej 17, 30-302 Kraków.
- The Car Park is a traffic zone, pursuant to the traffic rules set forth in the Road Traffic Act.

§2

The Car Park is managed by the Kraków Festival Office (hereinafter KBF) with registered office in Kraków, mailing address: Kraków Festival Office, ul. Wygrana 2, 30-311 Kraków.

§3

- An entry into the Car Park shall be equivalent to concluding an agreement on using a parking place against a charge, which agreement shall be completed upon making the parking payment and leaving the Car Park.
- Through entering the Car Park area, every vehicle user accepts and consents to conclude the agreement set forth in these "Regulations" and undertakes to observe its provisions.
- Within the scope of the concluded agreement on using a parking place against a charge, the Car Park user shall be entitled to park within one parking place.
- KBF does not guarantee availability of a parking place upon entering the Car Park area. In case if after entering the Car Park it turns out that all parking places are already occupied the user shall be required to leave the Car Park. Presence in the Car Park area during a search for a free parking place for over 30 minutes from entering the Car Park shall result in an obligation to pay the fee foreseen in these Regulations. It shall be inadmissible to wait for a parking place to become unoccupied, including to temporarily park in the traffic zone.
- The Car Park cannot in any circumstances be entered by vehicles transporting any and all fire arms or dangerous materials, in particular flammable, corrosive, explosive or other materials, unless the holder has a relevant permit, has agreed with the manager the entry of the vehicle transporting such materials, and the dangerous material in the vehicle is secured in accordance with applicable laws.
- KBF hereby informs that in justified circumstances vehicles using the Car Park may be subject to an inspection performed by relevant services and/or persons acting on behalf of KBF. Upon entering the Car Park, all users accept the above fact and undertake to make their vehicles available to inspections.

§4

- The Car Park is an unguarded car park, used against charge, available to the clients of the ICE Kraków Congress Centre and regular tenants of the ICE Kraków Congress Centre's premises, KBF employees and their guests.
- The Car Park is available for passenger vehicles with the height of maximum 2.1 meters, and the the tonnage of maximum 3.5 tons. Vehicles with larger tonnage may enter the Car Park area solely upon a previous consent of the administrator.
- Within the scope of the concluded agreement on using the parking place in the Car Park, no supervision over the vehicle left in the Car Park, or items and persons in the vehicle, shall be guaranteed.
- KBF shall not be liable for any losses or damages to motor vehicles happening in the Car Park area, nor shall be liable for any items left in these vehicles.
- Parking tickets should not be left in vehicles. In order to implement safety measures against access of unauthorized persons to a vehicle, the vehicle should be locked and its interior secured. Any valuable items left in the vehicle must not be left in a place visible for third parties.

§5

- The Car Park shall be available for users every day from 7:00 am till 11:00 pm.
- Unless otherwise agreed, the Car Park shall not be available for users on public holidays.
- On days when there are events or concerts etc. organized in the ICE Kraków Congress Centre, the use of the Car Park may be extended to one hour after the end of the event. Relevant information about any such extension planned shall be published in advance on the website: [www.iceKrakow.pl](http://www.iceKrakow.pl).
- In the event of the user's failure to pick up the vehicle up to the expiry of the hours of availability of the Car Park on the given day, access to the vehicle and exiting the Car Park shall be possible as from the opening hour of the Car Park for users on the following day. A Car Park user, who has left the vehicle in the Car Park after the opening hours of the Car Park shall be required to pay the parking fee for the full period of parking the vehicle until the moment of payment and leaving the Car Park, including the time after opening hours of the Car Park.
- Additional rules of using the Car Park and its availability for entities being temporary tenants of premises in the ICE Kraków Congress Centre shall be defined in relevant lease agreements and schedules agreed with tenants.
- Regular tenants of premises in the ICE Kraków Congress Centre, who lease premises to conduct business activity in the ICE Kraków Congress Centre in a continuous manner (hereafter "Regular ICE Tenants") as well as their employees and clients shall be entitled to use the Car Park as set forth in these Regulations.
- Regular ICE Tenants shall be entitled to purchase a parking subscription, which entitles the user to use one parking place for 30 days.
- KBF reserves the right to exclude the availability of the entire, or a part of, the Car Park. Relevant information about a planned exclusion of availability of the Car Park shall be published in advance on the website [www.iceKrakow.pl](http://www.iceKrakow.pl). If availability of the Car Park must be excluded for exceptional unplanned reasons, KBF shall be released from the information obligation as described in the previous sentence.
- In the event of excluding the Car Park's availability in accordance with the provisions of item 8 above, Regular ICE Tenants who have purchased and hold a valid subscription referred to in item 7 above shall be entitled to use the parking place in the Car Park for an additional number of days equivalent to the duration of excluding the Car Park's availability. For this purpose the relevant KBF employee should be contacted.

§6

- A maximum speed of up to 20 km/h for vehicles applies in the Car Park area, access roads, and internal roads.
- A vehicle driver who uses the Car Park shall be required to observe vertical and horizontal traffic signs, instructions of the parking services personnel and other persons authorized in this scope (e.g. the Police, the Municipal Guards and other public order security services).
- A vehicle driver using the Car Park shall be required to park solely on one parking place, designated with horizontal labelling, and park the vehicle in such manner so as not to hide the lines marking the parking place. During parking, the driver shall be required to pay special attention to adjacent vehicles.
- Within the Car Park, it is prohibited to park a vehicle:
  - on traffic lanes,
  - on access roads and manoeuvring roads,
  - on other roads marked with a no parking sign, or horizontal signs,
  - on separated and marked parking places, save for authorized vehicles,
  - on spots where parking a vehicle may cause a threat to traffic, vehicles, persons, or property.
- The Car Park has separated and properly marked parking places for vehicles of handicapped persons.
- It is prohibited to use parking places for handicapped persons by unauthorized persons.
- In the Car Park, it shall be prohibited to:
  - Smoke and use open fire, as well as consume alcohol and narcotic drugs
  - Store fuel, flammable substances, and empty fuel containers
  - Fill fuel tanks of vehicles
  - Leave a vehicle with the engine on
  - Park vehicles with leaking systems
  - Leave unattended under-aged persons in the vehicle
  - Leave unattended animals in the vehicle
  - Conduct any promotional or advertising activities in the Car Park without KBF's consent
  - On parking places and on internal roads it is prohibited to repair, wash, vacuum the vehicle, exchange cooling water, fuel or oil, as well as contaminate the Car Park.

§7

- Upon entering the Car Park, it shall be required to:
  - Stop before the bar at the entrance terminal
  - Activate the bar by way of collecting a parking ticket, hold a magnetic card in front of the reader, or through an automatic reading of the registration plates (applies to vehicles previously entered in the parking system). After activating the bar and its opening, only one vehicle may pass through.
- Upon entering the Car Park, the driver must remember that the activated bar shall close immediately after each vehicle passes. Simultaneous passage of two vehicles is inadmissible and poses a threat of damaging the vehicle or the automatic Car Park handling system.

§8

- Leaving the Car Park, the user shall be required to:
  - Pay the fee in one of the four automatic payment machines located at entries to the staircase on levels -1 and -2 (earlier payment of a parking ticket in the automatic payment machine releases the bar after recognizing the registration plate)
  - Stop before the bar at the exit terminal.
- Using the Car Park for up to 30 minutes from entering the Car Park shall not be subject to any fees. However, in the event of using the Car Park for over 30 minutes, the fee shall be collected in account of the period indicated in sentence one above, for the time from entering the Car Park to the moment of payment.
- Upon leaving the Car Park, the driver must remember that the bar shall close immediately after each vehicle passes. Simultaneous passage of two vehicles is inadmissible and poses a threat of damaging the vehicle and

the automatic Car Park handling system.

- Payment in the automatic payment machine:
  - The payment fee is payable before leaving the Car Park.
  - To pay the parking fee in the automatic payment machine, the user should:
    - Hold the parking ticket, previously collected upon entering the Car Park, to the reader
    - Pay the due amount according to the Car Park price list (the due amount is displayed automatically)
    - The automatic payment machine accepts the following denominations: PLN 0.50, PLN 1, PLN 2, PLN 5, PLN 10, PLN 20, PLN 50, PLN 100, and automatically gives change in coins.
    - Payment using defined denominations in regard to threshold fee amounts may be restricted. Relevant information in this scope shall be displayed in the automatic payment machine.
    - The parking fee may be paid using bank cards, only in two designated machines. Information about bank cards that may be used to pay parking fees is available at the automatic payment machine.
    - The parking fee may be paid using a terminal at the exit bar, using payment cards, however only in the form of a paypass payment.
    - The paid ticket should be held until the user leaves the Car Park.
    - Optionally, a payment confirmation may be printed at the automatic payment machine as per the display.
  - After paying the fee for using the Car Park (parking fee), the user must leave the Car Park within 30 minutes from paying the fee.
  - After reaching the bar, the parking system will automatically open the parking barrier after having recognized the registration plates of the vehicle for which parking has been paid; if the bar does not open, the paid parking ticket should be held against the terminal reader at the exit bar.
  - In case of exceeding the above 30 minutes to leave the Car Park, the system shall re-calculate the parking fee according to the price list of parking fees, whereas the user of the Car Park shall be required to make a relevant payment before leaving.
  - No discounts or rebates can be used in the automatic payment machine; in case of being entitled to any rebate or discounts, the user should report at the reception of the ICE Kraków Congress Centre.
  - Any irregularities in operation and collecting monies by the automatic payment machine should be reported to the Car Park services using an interphone in the automatic payment machine or calling +48 12 354 27 00.

§9

- The amount of the parking fee is defined in the price list, which constitutes Appendix no. 1 to these "Regulations". The prices defined in Appendix no. 1 are gross prices, which include the applicable VAT in the amount of 23%.
- VAT invoices for the parking service shall be issued on the client's request. To receive an invoice, the user should report to the KBF premises within 7 days from the date of payment, presenting the proof of payment from the automatic payment machine.
- In the event of losing the parking ticket, a fee is collected in the amount of PLN 100 gross (say: one hundred zloty gross), regardless of the actual duration of using the Car Park, whereas if the actual parking time was longer than 24 hours from entering the Car Park, a fee for every hour exceeding 24 hours of parking will be added to the payment of the lump sum fee according to the price list. Payment for the parking in case of losing the parking ticket may be made only at KBF premises.
- In regard to clients without a parking ticket, who parked for longer than 24 hours, verification activities shall be undertaken based on the data from the parking system or monitoring cameras. These clients will be charged with a fee applicable as per the Car Park price list and the parking time agreed in according with the parking system.
- In regard to clients who do not comply with the obligation to pay the fee, KBF shall be entitled to legitimately enforce the performance of the agreement.

§10

- The following persons or vehicles shall be exempt from parking fees:
  - KBF employees based on the registration plates of their vehicles entered into the parking system or subscription cards
  - Guests invited by KBF employees through a validation of the parking ticket
  - Vehicles exempted based on agreements concluded with KBF
  - Vehicles of emergency services in action
  - Vehicles of state services (the Police, Government Protection Bureau, Central Investigation Office etc.) for official reasons.
- Any fees for using the Car Park in connection with a temporary lease of premises in the ICE Kraków Congress Centre by tenants of these premises are defined in the applicable agreements and in the document entitled Price List and rules of booking and leasing the ICE Kraków Congress Centre.

§11

- In case of a damage or failure of the automatic parking system, the Car Park services shall report the damage or failure directly to a KBF employee.
- In the event of a damage to elements of the parking system by persons using the parking infrastructure, a statement shall be made about committing the damage by the offender and/or the Police shall be called.

§12

- In case of violating the rules foreseen in the Road Traffic Act within the Car Park, KBF shall be authorized to notify the Police and/or Municipal Guards to undertake formal duties.
- In the event of parking a vehicle against the Regulations, KBF may call relevant services to tow the vehicle to a designated place, on the cost and risk of the Car Park user.
- In exceptional circumstances, when leaving the vehicle at the Car Park will cause threat to the life and health of third parties and/or KBF, KBF may call relevant services to tow the vehicle to the designated place, at the cost and risk of the Car Park user.
- In case of leaving the vehicle at the Car Park after the opening hours of the Car Park, when there is a need to exclude the availability of the entire, or a part of, the Car Park (including the parking place on which the vehicle was parked), KBF may call relevant services to tow the vehicle to the designated place, on the cost and risk of the Car Park user.
- In the event of leaving the vehicle at the Car Park for over 3 days without reporting this to the Car Park services personnel, or violating the provisions of these Regulations in any other manner, KBF may call relevant services to tow the vehicle to the designated place, at the cost and risk of the Car Park user.
- In circumstances defined in items 2-5, the user of the Car Park consents to towing the vehicle at the cost and risk of the holder. KBF shall be entitled to select, at its own option, the entity to tow the vehicle.

§13

- In the event of any threat justifying spreading an alarm or evacuation, a sound warning signal will be activated.
- In case of starting the alarm or evacuation, the owner of the vehicle and all passengers shall be required to leave the vehicle and park it at the parking place, and then to immediately move towards set evacuation routes.
- Evacuation routes from the Car Park (for levels -1 and -2 of the Car Park) were set through designated stair cases to level 0 of the ICE Kraków Congress Centre.
- In the event of starting the alarm or evacuation, the owner of the vehicle and passengers shall be required to observe the instructions of relevant services and/or KBF employees called to the location.

§14

The vehicle user shall be responsible for any damages incurred to the administrator and third parties in the Car Park.

§15

Any comments and reservations concerning the operation of the Car Park should be reported to the Kraków Festival Office (tel. +48 12 354 25 00), Car Park Services (tel. +48 12 354 27 00) or in writing to the mailing address set forth in §2..

§16

Any damages to vehicles should be immediately reported to the Car Park Services (tel. +48 12 354 27 00).

§17

The Regulations and the Car Park Price List are available at the Car Park Services, and in addition the Price List and the Regulations are displayed before the entry to the Car Park and in the Car Park area. The Regulations and the Price List are also available on the web site: [iceKrakow.pl](http://iceKrakow.pl).